

BYOD (Bring Your Own Device) Procedure

Rationale:

In order to develop a school wide blended learning environment, the Board of Trustees must establish a clear policy statement on the BYOD philosophy and parameters. This policy will be used to make decisions on blended learning initiatives and inform technological acquisitions by the school, students and parents.

Purposes:

1. To adopt a BYOD model for the school.
2. To give key stakeholders guidelines as to the implementation of BYOD programme in a blended learning environment.

Guidelines:

1. A flexible BYOD model will be adopted and made available to key stakeholders. This model is on the flexible side of the spectrum and limits personally owned devices to specific capabilities re: software, tools, apps, etc. See note #1.
2. The school will not adopt, endorse or instruct key stakeholders (staff and students) to purchase a particular technological brand or manufacturer.
3. The BYOD model will be made available to all key stakeholders and available on the school website.
4. A staff and student user agreement, containing a list of generally accepted use of devices (and fees), will be annually reviewed, updated and required before a student may bring a device to school or be connected to the school network.
5. A waiver of liability for school property/infrastructure damage or loss will be required for all BYOD users on the network.
6. A statement on the BYOD model must be referred to in all schemes and operations manuals. This is to ensure any faculty wide blended learning planning is linked to the BYOD model.
7. Staff can enforce the student user agreement to limit the use of personally owned devices to teaching and learning related activities and tasks.

Conclusion:

In order for the school to develop blended learning programmes and opportunities for staff and students, a clearly defined philosophy and model must be established to inform teaching and learning initiatives.

Notes:

1. The following is a rubric developed to demonstrate the various BYOD models that range from a standardisation approach to a flexible approach. For the purposes of this policy, a flexible approach has been recommended.

