Feilding 4702, New Zealand

Churcher Street

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> Principal: Mr N.J. Stewart BSc, PGDipEd

Dear Hostel Parents / Caregivers

Feilding High School's co-educational hostel, L.J. Wild House, caters for approximately 180 students. We aim to provide a family friendly atmosphere where your child / children can flourish in a caring disciplined environment.

Hostel students are under the direct supervision of a team consisting primarily of teachers associated with the high school. We believe this to be a core strength as both academic and pastoral care matters are catered for.

Facilities include a dining room and kitchen, co-educational student lounge, hostel chapel, student prep rooms, computer facilities and a medical clinic / sickbay.

These facilities, together with an all-weather hockey turf, tennis and netball courts, a 25m swimming pool, spacious playing fields, two school gyms, and a fitness centre provide hostel students with a unique secondary school environment where both academic and leisure pursuits are catered for.

All hostel students are expected to comply with our behaviour expectations as the success of the hostel depends on the co-operation and good will of all students, parents and staff.

We invite parents of prospective students to view our facilities with a personal tour conducted by Hostel Senior Management. This can be arranged at a convenient time by emailing <a href="headofgirls@feildinghigh.school.nz">headofgirls@feildinghigh.school.nz</a> or <a href="headofboys@feildinghigh.school.nz">headofboys@feildinghigh.school.nz</a>.

We look forward to seeing you.

Yours sincerely

N. STEWART Principal

# PARENTS AND THE HOSTEL

## THE PARTNERSHIP

The care of your sons and daughters requires a strong partnership between parents / guardians and hostel staff. It is important that the senior house staff, who have the prime pastoral responsibility for all aspects of student welfare and progress, are kept fully informed by parents.

# **CONTACTING HOSTEL STAFF**

.. Telephone or email Hostel Senior Management:

Head of Girls' Boarding – 0220904414 / headofgirls@feildinghigh.school.nz Head of Boys' Boarding – 0278084113 / headofboys@feildinghigh.school.nz

- .. You can leave a message outlining the concern.
- .. The appropriate hostel staff will contact you as soon as possible.

## CONTACTING HOSTEL STUDENTS

- .. Girls 06 3235203
- .. Boys 06 3238063

## PARENTS AND HOSTEL STAFF

All prospective hostel students and their parents are welcome to meet:

- .. The Principal
- .. Hostel Senior Management
- .. The Matron

A time can be arranged by telephoning either the school 06 3234029 or Hostel Senior Management - Head of Girls' Boarding – 0220904414 / Head of Boys' Boarding – 0278084113.

## REPORTING TO PARENTS

Parents are kept informed of their student's progress by:

- .. Informal meetings with hostel staff when bringing students back after leave.
- $.. \quad \textit{Telephone calls from Hostel Senior Management or Matron}.$
- .. Regular school and hostel newsletters.

# **HEALTH**

- .. The Matron is responsible for the general health of each student.
- .. The Matron is available throughout the day to deal with sickness and minor accidents.
- .. We have consulting doctors from the Feilding Health Centre.
- ... Parents are not normally informed of every minor ailment of their sons and daughters.
- .. We will contact you immediately if your son or daughter is hospitalised.
- .. Parents are responsible for informing us if their child is on medication or has any health problem, e.g. asthma, allergies.
- .. Students are not permitted to keep their own medicines or pills unless permission is given by senior staff (except inhalers for asthma). Any required medication is held in clinic and dispensed by Matron.
- .. It is recommended all hostel students have a course of anti-tetanus and meningococcal injections before entering the hostel.

## **INSURANCE**

- .. The Board of Trustees does not carry an all risks policy to cover students' personal effects.
- .. It is the parents' responsibility to arrange insurance cover on their student's property.
- .. The Board of Trustees cannot be held responsible for any loss.

# **LEAVE**

Parents can apply for leave on a weekly basis. All leave is subject to each student fulfilling their school sport and hostel obligations. Occasionally leave may be refused for disciplinary reasons.

# **HOSTEL LIFE**

## THE HOSTEL DAY

7.00AM	Wake Up	5.30 PM	Evening Meal
7.30	Inspection / Duties	7.00	Prep begins
7.30	Breakfast	8.30	Prep ends – Juniors
8.40	Morning school begins	8.45	Prep ends – Seniors / Supper
1.15 PM	Lunch	9.00	Lights out - Juniors
2.00	Afternoon school begins	9.30	Lights out – Year 11 students
3.15	School ends, sport, activities	10.00	Lights out – Seniors

This programme varies during the weekend

.. Various weekend activities are organised.

## SPORTS PARTICIPATION

- .. A variety of summer and winter sports are available through the school.
- .. Students are required to take part in a team sport.
- .. Most, but not all, sport is played on Saturday with practices after school.
- .. Students are permitted, during stated hours of supervision, to use the swimming pool (Term 1 and 4).
- .. Participation in school events is strongly encouraged, e.g. athletic sports, cross country, inter-house competitions.
- .. Students are encouraged to pursue their own individual sports. Transport and organisation for these activities may be the responsibility of parents / caregivers.

# **CRAFT AND LEISURE ACTIVITIES**

A range of these activities is offered after school to provide for a diversity of student interests. Refer to school activities for further details.

# **HOSTEL UNIFORM**

## **SCHOOL UNIFORM**

As set out in the earlier part of this Prospectus.

# **DRESS UNIFORM**

Can be purchased from the school's uniform shop.

# Girls

Dark Navy Blazer with monogram and braiding School Skirt White Dress Shirt Black Shoes (School Shoes) Black Pantyhose School Tie School Rainproof Jacket

# Boys

Dark Navy Blazer with monogram and braiding
White Shirt
Black Belt
Trousers (Plain charcoal grey tailored regulation school trousers)
Black Shoes (School Shoes)
School Tie
School Rainproof Jacket

## **MUFTI**

Standards vary from knock about clothes to tidy mufti depending on the occasion. While allowing for changing fashions these standards ensure students are suitably dressed.

Dress at all times must be acceptable to hostel senior management.

## **LABELLING**

<u>All clothing must be clearly named.</u> We cannot take responsibility for returning un-named clothing to the rightful owner. Please sew labels into obvious places to help our laundry staff. Name labels can be purchased through Stitch 'n' Stuff, Fergusson Street, Feilding.

# HOSTEL BOARDING FEE TERMS AND CONDITIONS

## **INTRODUCTION**

Entry into the hostel is a yearly commitment. Students are accepted in the hostel for the full year.

Accordingly, there will be no refunds of annual boarding fees for early termination of hostel boarding placement. However, in exceptional circumstances, Senior Management may consider an application for early termination on a case by case basis.

Hostel Senior Management, in consultation with the Principal, reserve the right to withdraw a student's placement where the L J Wild Conditions of Entry or the Feilding High School Serious Misconduct guidelines have been breached.

## **HOSTEL BOND**

A \$1500.00 Hostel Bond is payable on acceptance of a 2024 hostel placement.

The Hostel Bond will be retained until the student leaves the hostel.

In cases of early termination of a hostel placement, either by the student choosing to leave or withdrawal of the hostel placement due to breaches of hostel or school conditions and guidelines, the hostel bond will be forfeited up to the amount of any outstanding full year hostel fees or charges. The bond balance remaining after charges are deducted shall then be refunded.

The school will endeavour to refund the balance of the Hostel Bond within a three-month time frame.

Where the hostel placement is withdrawn before the commencement of the academic year, the Board of Trustees reserve the right to retain the bond.

## **HOSTEL FEES**

Hostel fees for 2024 will be \$13752.00. A 5% discount is offered for payment in full at the start of the year. These will be invoiced as follows, with payment by direct debit or other agreed method due by  $20^{th}$  of the following month throughout the year.

15th January 2024	\$1528.00
31st January 2024	\$1528.00
28th February 2024	\$1528.00
31st March 2024	\$1528.00
30 <sup>th</sup> April 2024	\$1528.00
31st May 2024	\$1528.00
30 <sup>th</sup> June 2024	\$1528.00
31st July 2024	\$1528.00
31st August 2024	\$1528.00
<u>Total</u>	<u>\$13752.00</u>

Incidental expenditure will be invoiced to hostel accounts.

Boarding bursaries will be credited to students' accounts.

## **HOSTEL FEES PAYMENT**

A direct debit form will be provided for completion, together with the Hostel Fees Terms and Conditions and the L J Wild Conditions of Entry form. Please sign and return these forms to Hostel Management prior to commencement of boarding.

For payments made via Internet Banking, the Hostel bank account details are:

Westpac Bank 03 - 0626 - 0645548 - 00.

When making payment, please include under the particulars the student name and under the reference the student number.

Failure to pay hostel fees by the due date will result in withdrawal of the student's hostel placement.